



SHABBINGTON PARISH COUNCIL

Minutes of Shabbington Parish Council meeting held on Monday 11th September 2023

Attendees

Cllrs Richard Smith (Chairman), Miriam Boswell, Maria Millan, Joe Hardy.
Helen Spurgeon (Parish Clerk), John Coates (Shabbington Nature Network).

1. Apologies for absence.

Cllr Alan Powell (Vice Chairman).

2. Declarations of interest in items on the agenda.

None.

3. To approve the Minutes of the Parish Council meeting held on 10th July 2023.

The minutes were approved and agreed as a true record.

4. Public participation

None.

5. Matters arising from previous Minutes

- **Wooden kissing gate to Millennium Field.** **Action:** Chairman to organise repair.
- **Painting of container on Millennium Field.** To be advertised in the newsletter.
- **Bin at the Millennium Field.** Bucks Council are in the process of recruiting a new contractor to install waste bins and will advise of installation date when possible.
- **Leaning tree by Limes Way.** 3 quotes for removal of the tree have been received. Some requests have been received not to fell the tree. **Action:** Cllr Powell to contact the Woodland Trust to assess the tree.
- **MVAS.** A complaint was received regarding the location of the MVAS on Crendon Road ruining a resident's view of the countryside. Councillors agreed that the MVAS is located in the best position, as advised by Highways. The quote for a 3rd MVAS has come in at £3800, compared with £2400 previously. There is no funding available from the Community Board. **Action:** Chairman to see if he can find a more competitive quote. Councillors agreed to the purchase of a 3rd MVAS providing the cost is acceptable.
- **Lamppost outside 2 Lower Farm Close.** The DNO transfer of supply needs to be completed by UKPN. **Action:** Clerk to chase UKPN for a date for the works.
- **Land by defibrillator at Pond Garden.** A resident has moved their fence to claim land that is owned by the PC in this location. **Action:** Clerk to email Colin Woolford at Bucks Council for advice.
- **Land at allotments.** It has been brought to the attention of the PC that the piece of land on the allotments that is rented by Jacqui and Roger has not been cultivated for several years. **Action:** Cllr Boswell to speak to Jacqui about this. The idea of a community garden has been suggested.

6. Shabbington Nature Network Update.

A bat walk took place on 24th August which was a success. Several working parties cleared an invasive plant by the river in mid-August. Water monitoring of the River Thame is ongoing with the annual test taking place next month. SNN will be supporting the River Thame Conservation Trust with an event on



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National Rivers Day on 24th September. The overhanging willow tree by the Old Fisherman needs work.
Action: Chairman to email Colin Woolford to ascertain ownership.

7. Neighbourhood Policing report

No report.

8. Finance

- The payment runs for August and September were approved as circulated.

SHABBINGTON PARISH COUNCIL - PAYMENT RUN August 2023			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £354, office £50, phone wifi software £20	£ 424.00
123-Reg	DEBIT CARD	Web domain renewal annual	£ 14.39
Land Registry	DEBIT CARD	Title plan	£ 3.00
Cartridge People	DEBIT CARD	Printer ink	£ 130.89
RTM Landscapes	BACS	Grass cutting July	£ 356.40
M R Cross	BACS	Inv 197 grass cut play area July x 2	£ 384.00
DD payments			
Sage	DD	Payroll software	£ 9.60
Total payments			£ 1,322.28
Receipts			
A Powell	BACS	Millenium Field donation (noticeboard advert)	-£ 20.00
Renewed Eco Shop	BACS	Shabbington Nature Network donation	-£ 10.00

SHABBINGTON PARISH COUNCIL - PAYMENT RUN 11th September 2023			
Payee	Chq. No/BACS	Detail	
Mrs H Spurgeon	BACS	Net salary Parish Clerk 24 hours £353.80, office £50, phone wifi software £20	£ 423.80
PKF Littlejohn	BACS	External audit	£ 252.00
Carolyn Willis	BACS	Shabbington Nature Network - SD card	£ 15.95
Truvelo (UK) Ltd	BACS	Installation of 3 x posts to mount MVAS	£ 2,700.00
RTM Landscapes	BACS	Grass cutting August	£ 356.40
M R Cross	BACS	Inv 209 grass cut play area August x 3	£ 576.00
DD payments			
Sage	DD	Payroll software	£ 9.60
Total payments			£ 4,333.75

- Accounts to end August 2023, as circulated, were agreed. The bank balance stands at £10,505.
The second half of the precept is due to be paid this month.

9. Planning

23/02293/ALB The Old School, School Lane, Shabbington HP18 9YS

Listed building application for replacement of two Gothic arch windows in the Old School room and one window in the old cloakroom.

No objections were submitted to Bucks Council.

23/02309/ALB Western Marketing, Rookery Farm, Marsh Road, Shabbington HP18 9HF

Listed building application for six like for like window replacement.

No objections were submitted to Bucks Council.

23/02369/APP Shabbington Village Hall, Marsh Road, Shabbington

Demolition of the existing village hall and replacement with a new hall.



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No objections were submitted to Bucks Council.

10. Street lighting & street repairs

It was reported that the pavement at Home Edge Close is sunken and the street sign at Lower Farm Close is broken. **Action:** Chairman to report on FixMyStreet. The pavement on Ickford Road is sunken outside number 5. **Action:** Cllr Hardy to report on FixMyStreet.

11. Millennium Field & Pond Garden

There are some caps which need replacing on the play equipment at the Millennium Field. **Action:** Chairman to source the caps.

12. Meetings

No meetings attended.

13. Items for information

It was reported that the duck walk past the second bridge in Oxfordshire is overgrown. **Action:** Clerk to report to Great Haseley PC.

The hedge on Mill Road down to the Old Fisherman needs cutting back. **Action:** Cllr Boswell to contact the landowner.

Action: Chairman to bring a large map to the next meeting to look at the village boundary for the Neighbourhood Plan.

Bucks Council have asked if the Village Hut may be used as a Rest Centre in the event of an emergency. It was agreed that the Hut is not a suitable venue and that the Church should be suggested instead.

14. Date of next meeting in the Village Hut

Monday 9th October at 7.30pm

There being no further business the Chairman closed the meeting at 8.20pm.